



To: Executive Board
From: Kevin Bommer, Executive Director
Date: June 16, 2022
Subject: Agenda for June 23, 2022 Board Meeting at the CML 100th Annual Conference

Attachments:
CML Policy on Selection of Officers
Board Member Information Sheet
Meeting Minutes from April 22, 2022
Supplement to Minutes of April 22, 2022
CML Banking Resolutions and Authority
John Benjamin Bio
Ballot Initiatives Memo
Amicus Update

As previously announced, the CML Executive Board will meet **Thursday, June 23, 2022, immediately following the Annual Business Meeting.** Adjournment is anticipated before 4:30 p.m.

AGENDA

** Designates action item requiring a vote*

3:30 p.m. Call to order, President Widner.

Establishment of a quorum. (At least eight Board members must be present.)

Executive session: (Staff members will be excused.)

Policy on selection of officers. (Bob Widner, attachment)

***Election of President, Vice President, and Secretary-Treasurer.** (Bob Widner)

Information Sheet for all Board Members. (Kevin Bommer, attachment)

Regular meeting: (Staff members return to the meeting.)

***Approval of attached April 22, 2022 minutes and supplement.**

Introductions of Board & Staff Members.

Overview of CML Executive Board Roles & Responsibilities.

***Update on CML Banking Resolutions and Authority to Update Signatures on all bank accounts.** Staff requests board approval of the CML General Banking Resolution. Staff also requests approval to update bank accounts with organization resolution/master service agreements to reflect the newly elected Board officers. (Allison Wright, attachment)

Reconstituting the BAM Committee. The Budget, Audit, and Management (BAM) Committee's duties include reviewing and making recommendations to the Executive Board concerning the annual audit, annual budget, monthly and quarterly financial reports, various substantive changes to CML's personnel policies, various professional service contracts, and miscellaneous management and finance items. The BAM Committee consists of six (6) Board members: the Vice-President (non-voting member), the Secretary-Treasurer (committee chair), and four other Board members selected by the President. If you have an interest in serving, please inform the President, who will make the appointments at a later date. (Kevin Bommer)

Board Retreat – July 7-9 in Greeley. Staff will go over the details of the retreat and provide important deadlines to new Board members and others that have not yet RSVP'd or made lodging reservations. The retreat will be facilitated by John Benjamin from the Business Engineering Consortium. (Kevin Bommer, attachment)

Executive Director 6-month Assessment. Staff will provide an overview of CML operations for 2022. (Kevin Bommer)

Initiatives update. Staff will provide an update on ballot initiatives of municipal interest that have qualified or may qualify for the November ballot. (Robert Sheesley, Rachel Bender, attachment)

Amicus update. Staff will provide an update on pending appeals for which CML participated as amicus. (Robert Sheesley, Rachel Bender, attachment)

Scheduling of Future Board Meetings. Board meetings will be scheduled for September 9, October 14, and December 9. 2023 dates: January 27, February 24, Hold March 17, April 28

All meetings will be held at the CML offices from 10:00 am - 2:00 pm, pending completion of the meeting room technology upgrades or unless otherwise designated by the president. Remote participation is allowed. (Kevin Bommer)

Board photo.

Adjournment. Officers will need to stay behind for a few minutes in order to sign banking documents. Turn in Board Member information sheets to Lara Larkin.

Next Meeting Date:

Friday, September 9. Exact times and format to be determined.