

MINUTES
CML Executive Board Meeting
June 21, 2021, Denver, Colorado
via Videoconference

Board members present: President Robert Widner, City Attorney, Centennial; Vice President Kathi Meyer, Council President Pro Tem, Steamboat Springs; Secretary/Treasurer Dale Hall, Mayor Pro Tem, Greeley; Immediate Past President Liz Hensley, Council Member, Alamosa; Larry Atencio, Council Vice President, Pueblo; Rick Bain, Mayor, Brush; Barbara Bynum, Mayor, Montrose; Greg Caton, City Manager, Grand Junction; Sharon Craig, Trustee, Ignacio; A.J. Euckert, City Manager, Dacono; Susan Jung, Mayor, Rocky Ford; Angela Lawson, Council Member, Aurora; John Marriott, Council Member, Arvada; Wynetta Massey, City Attorney, Colorado Springs; Jessica Sandgren, Mayor Pro Tem, Thornton; Katie Sickles, Town Manager, Bayfield; Russell Stewart, Mayor, Cherry Hills Village; Laura Weinberg, Mayor, Golden; Melissa Youssef, Council Member, Durango.

Board members absent: Andrea Samson, Council Member, Loveland; Charlie Willman, Council Member, Glenwood Springs.

CML Staff members present: Kevin Bommer, Executive Director; David Broadwell, General Counsel; Meghan Dollar, Legislative Advocacy Manager; Courtney Forehand, Training and Marketing Specialist; Leslie Hough, Publication and Design Specialist; Meghan MacKillop, Legislative and Policy Advocate; Melissa Mata, Municipal Research Analyst; Karen Rosen, Meetings and Events Planner; Heather Stauffer, Legislative and Policy Advocate; Sarah Werner, Engagement and Communications Manager; Laurel Witt, Associate Counsel; Allison Wright, Finance & Administration Manager; Dianne Backhus, Executive Assistant.

The meeting was called to order by President Widner at 1:00 p.m. Attendance was taken and a quorum was established. Executive Director Kevin Bommer then had the new and returning Board members and staff introduce themselves.

President Widner reviewed the policy on Selection of Officers, after which CML staff members were excused temporarily, and the Board moved into Executive Session. When the full meeting was reconvened, outgoing President Widner introduced the new officers for 2021-2022: President Kathi Meyer, Vice President Dale Hall, and Secretary/Treasurer Jessica Sandgren. Bob Widner is now Immediate Past President.

Katie Sickles MOVED AND Wynetta Massey SECONDED A MOTION TO APPROVE THE MINUTES FROM THE APRIL 23, 2021 MEETING AS WELL AS THE ADDENDA TO THE MINUTES. The motion passed unanimously.

Finance and Administration Manager Allison Wright presented for approval the CML banking resolution for the coming year. In addition, she requested the Board's approval to update signature authorities on the various accounts to reflect the newly elected Board officers. Jessica Sandgren MOVED AND Angela Lawson SECONDED A MOTION TO APPROVE BOTH ITEMS. The motion passed unanimously.

Dale Hall presented the BAM Committee report. It was recommended to approve the Rubin Brown proposal for continuation of their audit services. Liz Hensley MOVED AND A J Euckert SECONDED A MOTION THAT THE BOARD ACCEPT THE PROPOSAL AS PRESENTED. The motion passed unanimously.

Kevin Bommer and Allison Wright introduced a need for a proposed revision to the 2021 CML budget. The CML senior management team has requested a proposal from LINX Communications for an upgraded communications/video system for the large conference room. The estimate exceeded the amount in the current budget, so when the official proposal is received, CML will seek the Board's approval, either via email or a Zoom meeting. The proposal should be available soon, and the anticipated installation would be early in 2022. Additionally, our local IT vendor, LoDoIT, will provide a quote to upgrade the video and audio capabilities in the smaller Mainstreet Room.

Kevin noted that the Budget, Audit and Management Committee must be reconstituted each year at this time. There are six members: the vice president, the secretary/treasurer and four other Board members. Those

interested in serving on the committee should express their interest to President Meyer via email or in person by July 9th.

Legislative Advocacy Manager Meghan Dollar presented her team's report. The State Legislature adjourned on June 8th, 2021, with 98% of the bills supported by CML passed and 85% of bills opposed by CML defeated. For more specific information, she referred Board members to the box scores included in the agenda/packet for this Board meeting. She expressed appreciation to the other advocacy team members as well as the legal team and communications team for their time and dedication during a long and difficult session.

General Counsel David Broadwell explained in general terms how the CML legal team works to support municipalities in Colorado. He described how the legal team strategizes with the advocacy team, municipal leadership, and municipal attorneys, particularly when issues are likely to have broad statewide implications. He also explained how CML works with amicus curiae requests, and the role played by the Board in approving or rejecting such requests.

Engagement and Communications Manager Sarah Werner introduced the updated version of the CML Communications Plan. She included information for the Board on CML publications, training, research, and social media.

Kevin reminded all Board members to become familiar with the CML Board Manual prior to the upcoming Board retreat in Steamboat Springs. Agenda and further details will be sent out within the week.

Kevin also presented a schedule of future Board meetings. In-person meetings will start at 10:00 a.m. and end before 2:00 p.m., with lunch included. Special meetings can be called at the request of the Board president or any two Board members. The next scheduled meeting is September 23rd at the CML Special Conference.

A MOTION TO ADJOURN WAS MADE by Russell Stewart AND SECONDED by Katie Sickles. The motion passed unanimously, and the meeting adjourned at 2:40 p.m.

Respectfully submitted,

Jessica Sandgren
Secretary/Treasurer