

**MINUTES**  
**CML Executive Board Meeting**  
**June 25, 2020, Denver, Colorado**  
**via Videoconference**

**Board members present:** President Liz Hensley, Council Member, Alamosa; Vice President Robert Widner, City Attorney, Centennial; Secretary/Treasurer Kathi Meyer, Council President Pro Tem, Steamboat Springs; Larry Atencio, Council Member, Pueblo; Rick Bain, Mayor, Brush; Kendra Black, Council Member, Denver; Cathie Brunnick, Mayor Pro Tem, Lone Tree; Barbara Bynum, Mayor, Montrose; Greg Caton, City Manager, Grand Junction; Sharon Craig, Trustee, Ignacio; Leah Dozeman, Council Member, Wheat Ridge; A.J. Euckert, City Manager, Dacono; Dale Hall, Mayor Pro Tem, Greeley; Wynetta Massey, City Attorney, Colorado Springs; Christian Morgan, Town Manager, Kersey; Andrea Samson, Council Member, Loveland; Jessica Sandgren, Mayor Pro Tem, Thornton; Katie Sickles, Town Manager, Bayfield; Russell Stewart, Mayor, Cherry Hills Village; Darrin Tangeman, City Manager, Woodland Park; Charlie Willman, Council Member, Glenwood Springs.

**CML Staff members present:** Kevin Bommer, Executive Director; David Broadwell, General Counsel; Samantha Byrne, Law Clerk; Morgan Cullen, Legislative and Policy Advocate; Brandy DeLange, Legislative and Policy Advocate; Meghan Dollar, Legislative Advocacy Manager; Courtney Forehand, Training and Marketing Specialist; Karen Rosen, Meetings and Events Planner; Heather Stauffer, Legislative and Policy Advocate; Sarah Werner, Engagement and Communications Manager; Laurel Witt, Associate Counsel; Allison Wright, Finance & Administration Manager; Dianne Backhus, Executive Assistant.

The meeting was called to order by President Hensley at 3:30 p.m. Attendance was taken and a quorum was established.

The Board moved immediately into Executive Session while the Board completed their election of officers. After brief statements from candidates, voting took place, and staff returned to the meeting.

Outgoing President Liz Hensley introduced the new Executive Board officers for 2020-2021. Bob Widner will be President, Kathi Meyer will be Vice-President, and Dale Hall will be Secretary/Treasurer. Liz thanked Board members for the opportunity to serve as President for the past year, and Bob Widner expressed the gratitude of the entire Board for Liz's able and positive leadership during what turned out to be a difficult year. Bob promised to announce his own presidential initiative at the July 10<sup>th</sup> Board orientation. He also emphasized the necessity for all Board members to participate, with open communication being essential for everyone.

Kathi Meyer MOVED AND Wynetta Massey SECONDED THAT THE MINUTES FROM THE MAY 21, 2020, SPECIAL BOARD MEETING BE APPROVED. The motion passed unanimously.

Allison Wright presented for approval the CML Banking Resolution for the coming year. She also requested the Board's approval to update signature authorities on the various accounts to reflect the newly elected Board officers. Jessica Sandgren MOVED AND Greg Caton SECONDED A MOTION TO APPROVE BOTH ITEMS. The motion passed unanimously.

Kevin Bommer explained the duties of the Budget, Audit and Management (BAM) Committee. A new committee is reconstituted each year to make financial and management recommendations to the Executive Board. He explained the functions of the committee and emphasized that it is an excellent way to learn how CML operates. Several of the current committee members also provided their personal input as participants on the committee. Six Board members are required: Vice-President (non-voting), Secretary/Treasurer (chair), and four others to be appointed by the President. Those with an interest in serving should respond to President Widner by Monday, July 13<sup>th</sup>.

Meghan Dollar, Legislative Advocacy Manager, provided an end-of-session update. Due to COVID-19 there were many budget cuts affecting programs throughout the state, and CML advocated for maintaining programs that helped member municipalities. Although the dollars available were severely reduced, fortunately no programs were completely cut. She touched on several items of legislation that were introduced after the legislature returned to active session on May 26<sup>th</sup>, and members of the advocacy team answered questions from Board members re: potential municipal impacts. She also provided a list of legislators who will be leaving office this fall.

General Counsel David Broadwell presented updates on four cases in which CML is currently participating as amicus curiae on behalf of member municipalities Castle Rock, Monument, Glendale, and Westminster.

Engagement and Communications Manager Sarah Werner provided the Board an updated CML Communication Plan with several changes due to the COVID-19 pandemic. She introduced members of her team and announced the coming addition of a newly hired Publication and Design Specialist to join the team next week.

Kevin presented an assessment of CML activity during the first six months of 2020. CML has worked hard to communicate with member municipalities during the pandemic, with weekly updates to elected officials and managers, information on federal legislation and its impact to cities and towns across the state, and clarification on executive orders and public health orders. Virtual training and networking have become the norm, and CML receives much positive feedback from members on what they are receiving.

Kevin also shared a tentative schedule for upcoming Board meetings for the next 12 months. Planned meetings will be on July 10<sup>th</sup> (Virtual Board Orientation), September 18<sup>th</sup>, October 16<sup>th</sup>, December 11<sup>th</sup>, January 22<sup>nd</sup>, February 19<sup>th</sup>, and April 23<sup>rd</sup>. Outlook invitations will be sent out in the next few weeks. All Board meetings will be at the CML office, beginning at 10:00 AM, with lunch provided, and ending no later than 2:00 PM. Adjustments may be made for public health purposes, as needed.

New Board members were recognized, and each spoke briefly about their position in a Colorado municipality and how they came to seek a position on the CML Executive Board. President Widner welcomed all the new and returning Board members, again emphasizing the need to maintain open communication among Board and staff members.

A MOTION TO ADJOURN WAS MADE by Jessica Sandgren AND SECONDED by Darrin Tangeman. The motion passed unanimously, and the meeting adjourned at 5:15 PM.

Respectfully submitted,

Dale Hall  
Secretary/Treasurer