



To: Holdover Executive Board Members and Board Candidates
From: Sam Mamet, Executive Director
Date: June 13, 2018
Subject: Agenda for June 21, 2018 Meeting

Attachments:
Policy on Selection of Officers
April 27, 2018 Minutes
Slate of Board Candidates
CML Banking Resolution & Authority to Update Signatures
Recommendations of the Budget, Audit and Management Committee
Greenwood Village and Glendale *Amicus* requests
Board Retreat
Cities and Towns Week Preview
Six-month Assessment of CML Operations
Ballot Initiatives
Board Member Contact Information Form

We are mailing this agenda and background materials to all current Board members and to those of you who are candidates for the Board at the June 21st Annual Business Meeting. Please bring this with you to the June 21st Board Meeting. Also, **please bring your calendar to the Board meeting so we can schedule future Board meetings for the rest of 2018.**

Please note: A group photo of Board members will be taken after the Board meeting.

The CML Executive Board (*newly elected and holdover members*) will meet Thursday, June 21, immediately following the Annual Business Meeting. The Board meeting should start at approximately 3:15 p.m. The meeting will be held at the Vail Marriott Mountain View Rooms 1-2.

AGENDA
June 21, 2018 CML Executive Session

3:15 p.m. **Reception and new member welcome**

Call to order, President Dodge.

Establishment of a quorum. (At least eight Board members must be present in person or by phone.)

Policy on selection of officers. (Carol Dodge, attachment)

Election of President, Vice President, and Secretary-Treasurer. (Carol Dodge)

Staff returns to the meeting.

Regular Meeting

Introduction of Staff and Board Members. (Sam Mamet)

Approval of the attached April 27, 2018 minutes. (Attachment)

Approval of CML Banking Resolutions and Authority to Update Signatures on all bank accounts. (Allison Wright, attachment)

Recommendations of the Budget, Audit and Management Committee. (Allison Wright, attachment)

Reconstituting BAM Committee. The Budget, Audit, and Management Committee's duties include reviewing and making recommendations to the Executive Board concerning the annual audit, annual budget, monthly and quarterly financial reports, various substantive changes to the Colorado Municipal League's personnel policies, various professional service contracts, and miscellaneous management and finance items. The committee consists of six Board members; the Vice President (who is a non-voting member), the Secretary-Treasurer (who serves as Chair), and four other Board members selected by the President. If you have an interest in serving, please inform the President and the appointments will be made by the President at a later date. (Sam Mamet)

Greenwood Village and Glendale Amicus requests. (Laurel Witt, attachment)

Board Retreat; July 12, 13, 14 in Fort Collins. (Sam Mamet, attachment)

Cities and Towns Week preview. (Lisa White, attachment)

Six-month Assessment of CML Operations. (Sam Mamet, attachment)

Ballot Initiatives. (Sam Mamet, attachment) There are a number of proposed statewide initiatives which could be on the ballot in November. A recent *Newsletter* article describes them in more detail. Petitions need to be submitted by 3pm on August 6 to the Secretary of state. We will know at that time what might appear. As a result, we recommend that the Board not take any formal positions on such measures until later this summer and that we set a proposed conference call Board meeting for August 20th at 9am in order for staff to review measures with our recommendations to the Board, and at that meeting we can take positions.

Scheduling of Future Board Meetings. We propose meetings on August 20th (conference call to review and take positions on statewide ballot questions); September 21st (major item-review of Board retreat); October 26th (possible conference call, major item-review of Policy Committee); Skip November; December 14 (major items- 2019 budget review, performance review for Executive Director, review of Policy Committee). All meetings will be held at the CML offices from 10:00 am- 2:00 pm. (Sam Mamet)

Adjournment.

Board Group Photo.

***Please remember to fill out the Board Member Contact Information form and return to Meg Andrews (mandrews@cml.org) as soon as possible.**