

FINDINGS AND DECISION OF THE PERMIT ADMINISTRATOR

- 1. Applicant: _____
- 2. Proposed Location: _____
- 3. The application is for new permit: _____ renewal: _____
- 4. The application is complete: Yes _____ No _____
- 5. The life safety inspection is complete: Yes _____ No _____
- 6. The application was noticed to the owners of real property within 300 feet: Yes _____ No _____
- 7. The applicant has the required state sales tax license: Yes _____ No _____
Applicant must be currant of past sale tax. Yes _____ No _____
- 8. The applicant has the required Town business license: Yes _____ No _____
- 9. The applicant is a full time resident owner at the proposed location: Yes _____ No _____ If no, approval of the application will not result in more than 7% of the single family dwelling units in Ward ___ being permitted for short-term rental: Yes _____ No _____

DECISION

The permit is GRANTED for one (1) year from the date below, subject to the following conditions:

- a. the permit is nontransferable
- b. the permittee shall collect and remit lodging and sales tax to the town on all rentals
- c. the parking plan submitted with the application must be followed
- d. the permittee shall post the required information inside and outside the property in the form required by the Town Administrator
- e. _____
- f. _____

The permit is DENIED for the following reasons: _____

GRANTED, this ____ day of _____, 2016

Thomas Hale
Permit Administrator

**TOWN OF GEORGETOWN
SHORT TERM RENTAL PERMIT APPLICATION**

Applicant

Name _____
Address _____
Telephone _____
E-mail _____

Short-term Rental Property

Street address _____
Property record title owner _____
Ward I _____ Ward II _____ Ward III _____
Owner address _____
Does applicant live at the rental property? Yes _____ No _____
If yes, does applicant live there: Part time _____ Full time _____

Owner Representative

Name _____
Address _____
Telephone _____
E-mail _____

Rental Specifics

Maximum occupancy of rental guests _____
Parking plan for guests _____

Attach evidence of property and liability insurance

Business and Sales Tax Licenses

Business name _____
Business address _____
Business license no. _____
State sales tax license number _____

Safety Inspection

Attach safety inspection report required by Code Section 5.28.080(d); must be dated within 60 days of application.

Notice of Application

Attach list of names and addresses of all owners of real property within 300 feet of the proposed short-term rental property.

Submitted this _____ day of _____, 2016.

Owner signature _____