**SAMPLE APPLICATION FORM FOR APPOINTMENT**

**TO CML’S EXECUTIVE BOARD**

Today’s Date

CML Executive Board

Colorado Municipal League

1144 Sherman Street

Denver, CO 80203

VIA EMAIL

Dear CML Board Members:

Please accept this letter as my application for for consideration of appointment to fill the vacancy on the Colorado Municipal League’s Executive Board for the Medium City category.

As \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (state your elected or appointed position) for the (City/Town) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a member of the Colorado Municipal League, I am eligible for one the vacancy to be filled by the CML Board.

*Please briefly describe your experience in municipal government, past involvement with the League, and any other information you wish to convey to the Nominating Committee. (This paragraph is optional and need not be part of the application).*

Sincerely,

Applicant Name

A written endorsement of your City Council or Board of Trustees is required; both the

application and the endorsement MUST be received no later than 5:00 p.m. on Jan. 5, 2021.