

MINUTES
CML Executive Board Meeting
December 11, 2020, Denver, Colorado
via Videoconference

Board members present: President Robert Widner, City Attorney, Centennial; Secretary/Treasurer Dale Hall, Mayor Pro Tem, Greeley; Past President Liz Hensley, Council Member, Alamosa; Larry Atencio, Council Vice President, Pueblo; Rick Bain, Mayor, Brush; Kendra Black, Council Member, Denver; Cathie Brunnick, Mayor Pro Tem, Lone Tree; Barbara Bynum, Mayor, Montrose; Greg Caton, City Manager, Grand Junction; Sharon Craig, Trustee, Ignacio; Leah Dozeman, Council Member, Wheat Ridge; A.J. Euckert, City Manager, Dacono; Christian Morgan, Town Manager, Kersey; Andrea Samson, Council Member, Loveland; Jessica Sandgren, Mayor Pro Tem, Thornton; Katie Sickles, Town Manager, Bayfield; Russell Stewart, Mayor, Cherry Hills Village; Darrin Tangeman, City Manager, Woodland Park; Charlie Willman, Council Member, Glenwood Springs.

Board members absent: Vice President Kathi Meyer, Council President Pro Tem, Steamboat Springs; Wynetta Massey, City Attorney, Colorado Springs.

CML Staff members present: Kevin Bommer, Executive Director; David Broadwell, General Counsel; Morgan Cullen, Legislative and Policy Advocate; Meghan Dollar, Legislative Advocacy Manager; Courtney Forehand, Training and Marketing Specialist; Leslie Hough, Publication and Design Specialist; Karen Rosen, Meetings and Events Planner; Heather Stauffer, Legislative and Policy Advocate; Beauclarine Thomas, Legislative and Policy Advocate; Mark Vanderbrook, Database Specialist; Sarah Werner, Engagement and Communications Manager; Laurel Witt, Associate Counsel; Allison Wright, Finance & Administration Manager; Dianne Backhus, Executive Assistant.

The meeting was called to order by President Widner at 9:00 a.m. Attendance was taken and a quorum was established.

Charlie Willman MOVED AND Jessica Sandgren SECONDED THAT THE MINUTES BE APPROVED AS SUBMITTED. The motion passed unanimously.

Executive Director Kevin Bommer thanked Darrin Tangeman for his service on the Executive Board and his work on behalf of all Colorado communities. Darrin has taken a new position as town manager of a community in the Cape Cod area of Massachusetts. Darrin expressed his gratitude to the CML board and staff, and in particular to Kevin Bommer and Sam Mamet, for their leadership and mentorship over the past years.

Kevin defined three means of dealing with vacancies per Board by-laws:

- 1) Leave the position open until the next election in June 2021.
- 2) Choose any candidate remaining from the last slate in June 2020 (not an option this year, as all candidates in the Medium population category were elected to the Board).
- 3) Executive Board officers appoint a replacement to fill the vacancy.

After discussion, Board members indicated the third option would be best. Kendra Black MOVED AND Greg Caton SECONDED A MOTION TO HAVE THE EXECUTIVE BOARD OFFICERS CHOOSE A REPLACEMENT BOARD MEMBER FROM AMONG THE APPLICATIONS RECEIVED. The motion passed unanimously. The opening on the Board will be advertised in the next CML newsletter and on the website, with applications and endorsements to be sent to Executive Assistant Dianne Backhus. The Executive Board officers will study the applications and interview as needed, with the objective of seating the new Board member early in 2021.

President Widner reported on progress from the Committee on Equity and Diversity. Changes will start with the CML website, to help this become part of the fabric of CML. Equity and diversity will be highlighted areas at the 2021 CML Conference. Upcoming publications in 2021 will also emphasize inclusion. The April magazine will be entirely focused on the topics, and a Knowledge Now whitepaper will be released later in 2021, incorporating input from diverse communities and what they have accomplished. CML can be an affirmative trainer, aiding those municipalities seeking assistance in meeting the needs of all their citizens. Kathi Meyer and Jessica Sandgren have joined the committee, and others are welcome to contact Kevin or Bob to be added. Legislative Advocacy Manager Meghan Dollar reported on the December 4, 2020 meeting of the Policy Committee. There was good attendance and a robust discussion. Depending on the upcoming legislative session schedule, there may be an additional Policy Committee meeting on January 15, 2021. One member

proposal was discussed at length: Greenwood Village's further refinement of several proposed changes to SB 20-217, passed in the 2020 legislative session. A majority of Policy Committee members voted to recommend that CML support the proposal. Several action items were also considered by the committee. On proposed legislation to codify an executive order on marijuana distribution, staff is recommending discretion to oppose unless amended to ensure local governments maintain opt-in ability. Three items relating to wildfire response/assistance coordination/funding/forest improvements have been proposed by the Colorado Fire Commission, and all were recommended for support. Legislation proposed by the Colorado Energy Office would create a benchmarking program requiring owners of certain properties to collect and report on energy use data as well as comply with performance standards for energy and emissions. The committee felt that this should be an optional program allowing city councils to determine the best interests of their communities. Staff recommends this be opposed unless amended.

Rather than vote on all the items together, there was a request that the Board vote separately on the Greenwood Village member proposal. Kendra Black MOVED AND Russell Stewart SECONDED A MOTION TO ACCEPT THE RECOMMENDATIONS OF THE POLICY COMMITTEE ON ALL THE ACTION ITEMS. The motion passed unanimously. Dale Hall MOVED AND Leah Dozeman SECONDED A MOTION TO APPROVE SUPPORT FOR THE GREENWOOD VILLAGE MEMBER PROPOSAL. The motion passed with Kendra Black abstaining.

Meghan and her team then reported on the extraordinary legislative session held from November 30 through December 2, 2020. Special permission was given by the Executive Committee of the Executive Board allowing staff to take positions on necessary legislation providing COVID-19 relief. The advocacy team lobbied for support on bills providing relief to small businesses, emergency housing assistance for tenants and landlords, local authority to limit food delivery fees, and utility bill payment assistance. Staff took a neutral position on retention of state sales tax, as there is no impact on local sales tax that is state collected.

Kevin Bommer presented revisions to the CML Strategic Plan as recommended by CML staff. A MOTION WAS MADE by Liz Hensley AND SECONDED by Sharon Craig TO ADOPT THE STRATEGIC PLAN AS PRESENTED, WITH STAFF DISCRETION TO EDIT ANY NON-SUBSTANTIAL CHANGES. The motion passed unanimously.

Finance Manager Allison Wright and Board Secretary/Treasurer Dale Hall presented the report from the Budget, Audit and Management Committee. While the COVID crisis has reduced projected net revenue for 2020, it has also kept CML's net expenditures under budget projections. A MOTION WAS MADE by Jessica Sandgren AND SECONDED by Katie Sickles TO APPROVE THE RECOMMENDED CHANGES TO DESIGNATED FUNDS FOR 2020. The motion passed unanimously. A second MOTION WAS MADE by Jessica Sandgren AND SECONDED by Barbara Bynum TO APPROVE THE 2021 BUDGET AS PRESENTED. The motion passed unanimously.

General Counsel David Broadwell provided a year-end report on CML Amicus Participation. Of the eleven cases that were on CML's docket, eight reached an end in 2020 and three are still pending in the Colorado Court of Appeals.

The Board moved into Executive Session at 11:03 a.m. The executive director's proposed performance plan was presented. Liz Hensley MOVED AND Barbara Bynum SECONDED A MOTION TO APPROVE THE PERFORMANCE PLAN WITH NO CHANGES. The motion passed unanimously. No vote was required on the executive director's compensation, as it was determined at the October Board meeting to freeze it at the 2020 level.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Dale Hall
Secretary/Treasurer