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To: Executive Board  
From: Kevin Bommer, Executive Director  
Date: June 18, 2020  
Subject: Agenda for June 26, 2020 Board Meeting via Zoom

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**Attachments:**  
**Selection of Officers**  
**Meeting Minutes from May 21, 2020**  
**CML Banking Resolution & Authority to Update Signatures**  
**Legislative Advocacy Update**  
**Legal Advocacy Update**  
**CML Communications Plan**  
**Six-month Assessment of CML Operations**  
**Future Board Meeting Dates**

As previously announced, the CML Executive Board will meet **Friday, June 26, 2020 at 10:00 a.m. via Zoom**. Adjournment is anticipated before 2:00 p.m. **If you are unable to attend this meeting, please contact Dianne Backhus via email ([execassistant@cml.org](mailto:execassistant@cml.org)).**

If you need assistance with Zoom prior to the meeting, please contact Allison Wright ([awright@cml.org](mailto:awright@cml.org)) or Kevin Bommer ([kbommer@cml.org](mailto:kbommer@cml.org)).

#### **Join Zoom Meeting**

Meeting URL: <https://us02web.zoom.us/j/87024441502?pwd=WIVNUWlkeDRKbC9mc0ZRdHdTWZCUT09>

**Meeting ID: 870 2444 1502**

**Password: 549391**

#### **Call-in Info:**

Dial any number

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

**Meeting ID: 870 2444 1502**

**Password: 549391**

### **MEETING AGENDA**

**10:00 a.m. Call to order, President Hensley.**

**Establishment of a quorum.** (At least eight Board members must be present.)

**Policy on selection of officers.** (Liz Hensley, attachment)

**Election of President, Vice President, and Secretary-Treasurer.** (Liz Hensley)

**Staff members “return” to the meeting.**

**Regular meeting:**

**Approval of the attached May 21, 2020 minutes.**

**Approval of CML Banking Resolutions and Authority to Update Signatures on all bank accounts.** (Allison Wright)

**Reconstituting BAM Committee.** The Budget, Audit, and Management Committee’s duties include reviewing and making recommendations to the Executive Board concerning the annual audit, annual budget, monthly and quarterly financial reports, various substantive changes to the CML personnel policies, various professional service contracts, and miscellaneous management and finance items. The BAM Committee consists of six Board members: the Vice President (a non-voting member), the Secretary-Treasurer (who serves as committee chair), and four other Board members appointed by the President. Board members with an interest in serving should inform the President, who will make the appointments at a later date. (Kevin Bommer)

**Advocacy Team Report.** (Meghan Dollar, attachment)

**Legal Team Report / Amicus Update.** (David Broadwell, attachment)

**Communications and Research Report.** (Sarah Werner, attachment)

**Six-month Assessment of CML Operations.** (Kevin Bommer, attachment)

**Scheduling of Future Board Meetings.** (Kevin Bommer, attachment)

**Adjournment**