



**RECEIPT FOR CHARITABLE GIFT**  
City of Fort Collins F.E.I.N 84-6000587

Date

Name  
Mailing Address  
City, State Zip

Dear,

Thank you for your non-cash donation of **[description of materials and/or real property]** received on **[date gift was received]** in support of the **[insert department and/or program name]** and the City of Fort Collins. The City gratefully accepts this generous contribution as a donation to be used in furtherance of the City's public purpose, and were it not for your donation The City of Fort Collins would expend up to **[value of goods]** to purchase similar or equivalent items.

No goods or services were provided by the City in exchange for your donation. Acceptance of this gift is not an assessment of your particular tax situation and/or the donation's deductibility under federal or state tax laws.

Per IRS code 170(c)(1), a gift to a local government entity is tax deductible if the gift is for public purpose. However, acceptance of this gift is not an assessment of your particular tax situation and/or the donation's deductibility under federal or state tax laws. Please consult your tax professional to learn more.

Gratefully Received by:  
[Your signature, title and department]

Date: