**SAMPLE APPLICATION FORM FOR NOMINATION (FOR CANDIDATE)**

**TO CML’S EXECUTIVE BOARD**

DATE

CML Board Nominating Committee

Colorado Municipal League

1144 Sherman Street

Denver, CO 80203

VIA EMAIL

Dear CML Nominating Committee:

Please accept this letter as my application for nomination to the Colorado Municipal League’s Executive Board for the slate of nominees who are to be voted on by the membership at the 2024 CML Annual Business Meeting.

As \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*insert your elected or appointed position*) for the (*City/Town*) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a member of the Colorado Municipal League, I am eligible for one of the vacancies in the (*Small, Medium, Large, or Largest)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ population category to be filled at the Annual Business Meeting.

*You may choose to briefly describe your experience in municipal government, past involvement with the League, and any other information you wish to convey to the Nominating Committee. (Since the committee will only be certifying eligibility, this paragraph is optional)*

Sincerely,

Applicant Name & Position

This application must be accompanied by a written endorsement by the City Council or Board of Trustees is required. A resolution is not required but will be accepted in lieu of the endorsement letter. Endorsement letters may be submitted by the mayor, mayor pro tem, manager/administrator, or clerk affirming the endorsement of the governing body.

Both the application and the endorsement MUST be received no later than 5:00 p.m. on Friday, May 23, 2025. Please email to Kevin Bommer, CML executive director, at [kbommer@cml.org](mailto:kbommer@cml.org)