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To: CML Executive Board and Executive Board Candidates  
From: Kevin Bommer, Executive Director  
Date: June 17, 2026  
Subject: Agenda for June 24, 2026 Board Meeting

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**Attachments:**  
**CML Policy on Selection of Officers**  
**Meeting Minutes from April 24, 2026**  
**CML Board Retreat Info**  
**CML Banking Resolutions and Authority**  
**Amicus Update**  
**Policy Development Process**  
**Overview of November Ballot Issues**

As previously announced, the CML Executive Board will meet on **Wednesday, June 24, 2026**, immediately following the Annual Business Meeting (around 3:00 p.m.) in the Longs Peak Room. Adjournment is anticipated before 4:30 p.m. There is no remote option for this meeting. If you are unable to attend this meeting, please contact Lara Larkin. ([LLarkin@cml.org](mailto:LLarkin@cml.org))

## AGENDA

*\* Designates action item requiring a vote*

- 1. Call to order, President Hoffman.**
- 2. Establishment of a quorum.** (At least eight Board members must be present.)

**Executive session:** (Staff members will be excused.)

- 3. Policy on the selection of officers.** (President Hoffman, attachment)
- 4. \*Election of President, Vice President, and Secretary-Treasurer.** The Board will cast ballots to elect executive officers for 2026-2027. (President Hoffman)

**Regular meeting:** (Staff members return to the meeting.)

- 5. \*Approval of attached April 24, 2026 minutes.**

- 6. Board & Staff Member introductions.**
- 7. New Board Member Orientation – Via Zoom:** New Board members are strongly encouraged to participate in the virtual orientation. Date and time, as well as additional details will be provided by staff as soon as they are finalized. (Kevin Bommer)
- 8. Board Retreat – July 16-18 in Golden.** Staff will cover details of the retreat and provide important deadlines to new Board members and others that have not yet RSVP'd or made lodging reservations. (Kevin Bommer, attachments)
- 9. Accessing Board Member Resources.** The CML Executive Board Manual will be available on CML's Board SharePoint site. Staff will provide information on how Board members can access the manual, as well as identify other helpful resources on the Board's site. (Kevin Bommer)
- 10. Information Sheet for Board Members.** Carryover and reelected Board members will be asked to confirm their contact information currently on file. Newly elected Board members will be asked to provide their preferred contact information. Handouts will be provided at the meeting. (Lara Larkin)
- 11. \*Update on CML Banking Resolutions and Authority to Update Signatures on all bank accounts.** Staff requests board approval of the CML General Banking Resolution. Staff also requests approval to update bank accounts with organization resolution/master service agreements to reflect the newly elected Board officers. (Allison Wright, attachment)
- 12. Reconstituting the BAM Committee.** The Budget, Audit, and Management (BAM) Committee's duties include reviewing and making recommendations to the Executive Board concerning the annual audit, annual budget, monthly and quarterly financial reports, various substantive changes to CML's personnel policies, various professional service contracts, and miscellaneous management and finance items. The BAM Committee consists of six (6) Board members: the Vice-President (non-voting member), the Secretary-Treasurer (committee chair), and four other Board members selected by the President. If you have an interest in serving, please inform the President. Appointments will be confirmed as soon as possible. (Kevin Bommer)
- 13. Amicus Update.** Staff will provide an update on pending cases in which CML participated as an *amicus curiae*. (Robert Sheesley, attachment)
- 14. Policy Development Process.** Staff will provide an overview of the process for reconstituting the CML Policy Committee for 2026-2027, planned efforts to expand participation in the committee, a general timeline for committee activities, and

additional details on the process for handling member requests for CML-initiated legislation. (Bev Stables, attachment)

**15. November Ballot Issues.** Staff will present an overview of initiatives that have qualified or that are expected to qualify for the fall ballot and are of municipal interest or concern. (Robert Sheesley, attachment)

**16. Executive Director Report.** (Kevin Bommer)

**17. Scheduling of Future Board Meetings.** Please put these dates in your calendar now. Unless determined otherwise, Board meetings will be scheduled at CML offices for the following Fridays as follows:

2026: September 18, October 23, and December 11.

2027: January 29, February 26, March 26, and April 30

All meetings will be held at the CML offices from 10:00 am - 2:00 pm, unless otherwise designated by the President. In-person attendance is encouraged, but remote participation via Zoom is allowed. (Kevin Bommer)

**18. \*Adjournment.**

**Board photo**

Following the photo, the President and Secretary-Treasurer will need return to the meeting room to sign the CML banking resolution.

**Next Meeting Date:** Friday, September 18, 10:00 AM – 2:00 PM at CML, 1144 Sherman St., Denver