



To: Executive Board
From: Kevin Bommer, Executive Director
Date: June 18, 2025
Subject: Agenda for June 26, 2025 Board Meeting at the CML Annual Conference

Attachments:
CML Policy on Selection of Officers
Meeting Minutes from May 2, 2025
CML Board Retreat Info & Facilitator Bio
CML Banking Resolutions and Authority
Amicus Update

As previously announced, the CML Executive Board will meet **Thursday, June 26, 2025, immediately following the Annual Business Meeting (around 3:00 p.m.) in the Peak 12 meeting room.** Adjournment is anticipated before 4:30 p.m. There is no remote option for this meeting.

AGENDA

** Designates action item requiring a vote*

3:00 PM Call to order, President Massey.

Establishment of a quorum. (At least eight Board members must be present.)

Executive session: (Staff members will be excused.)

Policy on the selection of officers. (Wynetta Massey, attachment)

***Election of President, Vice President, and Secretary-Treasurer.** The Board will cast ballots to elect executive officers for 2025-2026. (President Massey)

Regular meeting: (Staff members return to the meeting.)

***Approval of attached May 2, 2025 minutes.**

Board & Staff Members introductions.

New Board Member Orientation – Tuesday, July 8 at 9:00 a.m. via Zoom:
New Board members are strongly encouraged to participate in the virtual orientation. Additional details will be provided by staff. (Kevin Bommer)

Board Retreat – July 10-12 in Grand Junction. Staff will cover details of the retreat and provide important deadlines to new Board members and others that have not yet RSVP'd or made lodging reservations. The retreat will be facilitated by Gregg Piburn (Kevin Bommer, attachments)

Accessing Board Member Resources. The CML Executive Board Manual will be available on CML's Board SharePoint site. Staff will provide information on how Board members can access the manual, as well as identify other helpful resources on the Board's site. (Kevin Bommer)

Information Sheet for Board Members. Carryover and reelected Board members will be asked to confirm their contact information currently on file. Newly elected Board members will be asked to provide their preferred contact information. Handouts will be provided at the meeting. (Lara Larkin)

***Update on CML Banking Resolutions and Authority to Update Signatures on all bank accounts.** Staff requests board approval of the CML General Banking Resolution. Staff also requests approval to update bank accounts with organization resolution/master service agreements to reflect the newly elected Board officers. (Allison Wright, attachment)

Reconstituting the BAM Committee. The Budget, Audit, and Management (BAM) Committee's duties include reviewing and making recommendations to the Executive Board concerning the annual audit, annual budget, monthly and quarterly financial reports, various substantive changes to CML's personnel policies, various professional service contracts, and miscellaneous management and finance items. The BAM Committee consists of six (6) Board members: the Vice-President (non-voting member), the Secretary-Treasurer (committee chair), and four other Board members selected by the President. If you have an interest in serving, please inform the President. Appointments will be confirmed as soon as possible. (Kevin Bommer)

Amicus Update. Staff will provide an update on pending cases in which CML participated as an *amicus curiae*. (Robert Sheesley, attachment)

Executive Director Report. Staff will provide a brief overview of the first half of 2025 and issues of interest for the remainder of 2025. (Kevin Bommer)

Scheduling of Future Board Meetings. Please put these dates in your calendar now. Pending approval by the President, Board meetings will be scheduled at CML offices for the following Fridays as follows:

2025: September 12, October 24 (or 31), and December 12.

2026: January 23, February 27, March 27, and April 24

All meetings will be held at the CML offices from 10:00 am - 2:00 pm, unless otherwise designated by the President. In-person attendance is encouraged, but remote participation via Zoom is allowed. (Kevin Bommer)

Adjournment.

Board photo. Following the photo, the President and Secretary-Treasurer will need return to the meeting room to sign the CML banking resolution.

Next Meeting Date:

Friday, September 12, 10:00 AM – 2:00 PM at CML, 1144 Sherman St., Denver.