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1144 Sherman St., Denver, CO 80203

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To: Executive Board  
From: Kevin Bommer, Executive Director  
Date: March 14, 2024  
Subject: Agenda for March 22, 2024 Board Meeting

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**Attachments:**  
**Meeting Minutes from February 23, 2024**  
**Policy Committee Report**  
**President's Civility Initiative Update**  
**Annual Conference Update**  
**Spring District Meetings**

As previously announced, the CML Executive Board will meet **Friday, March 22, 2024, at 10:30 a.m.** This will be an in-person meeting with a virtual option available. If you are unable to attend this meeting, please contact Lara Larkin ([llarkin@cml.org](mailto:llarkin@cml.org)).

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/4887683792?pwd=YVZ6TUlrejdVOVZ5TWxqTkNjY2RnQT09&omn=81261510196>

**Meeting ID: 488 768 3792**

**Passcode: 3EzAjv**

**AGENDA**

*\*Designates action item requiring a vote*

**10:30 a.m. Call to order, President Sandgren.**

**Establishment of a quorum.** (At least eight Board members must be present.)

**\*Approval of the attached February 23, 2024 minutes.**

**Acknowledgement of Service.** The Board will recognize Executive Board member and Montrose Mayor Barbara Bynum for her service and commitment to CML and the Executive Board. (President Sandgren)

**\*Legislative update.** The advocacy team will report on recommendations from the Policy Committee from its meeting on March 15, as well as staff recommendations on any other legislation introduced requiring immediate consideration. (Heather Stauffer, attachment)

**President's Civility Initiative.** Staff will report on the current status of activities and programming meant to highlight President Sandgren's Civility initiative for 2024, including

publications, training, and materials for CML members. (President Sandgren, Denise White, attachment)

**Sam Mamet Good Governance Awards.** The Board members that will serve as the selection committee for the Mamet Awards will be announced and a meeting schedule established. (President Sandgren)

**Annual Conference Update.** Staff will provide an update on the 2024 Annual conference. (Karen Rosen, attachment)

**Spring District meetings.** Staff will provide an update on the Spring district meetings. (Karen Rosen, attachment)

**Succession Plan Update.** The Board previously requested the executive director identify some basic succession planning procedures for the Board to have in the event the executive director position or other key senior managements positions were to unexpectedly become vacant. Staff will provide an update and seek feedback. (Kevin Bommer)

**\*Adjournment.**

***Next Meeting Date:*** Friday, April 26, 2024, 10:00 am. (In-person with virtual option available)