

MINUTES
CML Executive Board Meeting
December 15, 2023 - Denver, Colorado

Board members present: President Jessica Sandgren, Mayor Pro Tem, Thornton; Vice President Wynetta Massey, City Attorney, Colorado Springs; Secretary/Treasurer Seth Hoffman, City Manager, Lone Tree; Immediate Past President Dale Hall, Council Member, Greeley; Michelle Eddy, Town Manager/Clerk, Blue River; Liz Hensley, Council Member, Alamosa; Jim Keehne, City Administrator, Burlington; Dave Kerber, Mayor Pro Tem, Greenwood Village; Shannon Lukeman-Hiromasa, Mayor Pro Tem, Northglenn; John Marriott, Council Member, Arvada; Carol Saade, Council Member, Breckenridge; Amanda Sawyer, Council Member, Denver; Dana Sherman, Mayor, Brush!; Katie Sickles, Town Manager, Bayfield; Anna Stout, Council President/Mayor, Grand Junction; Laura Weinberg, Mayor, Golden; Robert Widner, City Attorney, Centennial.

Board members absent: Larry Atencio, Council Member, Pueblo; Barbara Bynum, Mayor, Montrose; Carrie Hartwell, Town Clerk/Treasurer, Julesburg.

CML Staff members present: Kevin Bommer, Executive Director; Rachel Bender, Associate Counsel; Elizabeth Haskell, Legislative & Policy Advocate; Kharyl Jackson, Marketing & Communications Specialist; Karen Rosen, Meetings and Events Planner; Jeremy Schupbach, Legislative & Policy Advocate; Robert Sheesley, General Counsel; Bev Stables, Legislative & Policy Advocate; Heather Stauffer, Legislative Advocacy Manager; Mark Vanderbrook, Database Specialist; Denise White, Engagement and Communications Manager; Rachel Woolworth, Municipal Research Analyst; Allison Wright, Finance and Administration Manager; Lara Larkin, Executive Assistant.

The meeting was called to order by President Jessica Sandgren at 10:01 a.m. Attendance was taken and a quorum was established.

Michelle Eddy MOVED AND Laura Weinberg SECONDED A MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 20, 2023 MEETING. The motion passed unanimously.

Executive Director Kevin Bommer and various members of the board recognized former Loveland Councilor John Fogle for his contributions and years of service to both CML and NLC.

Heather Stauffer, Legislative Advocacy Manager, introduced her new advocacy staff. Elizabeth Haskell, Jeremy Schupbach, and Beverly Stables each briefly introduced themselves including their areas of focus and relevant past experience.

Secretary/Treasurer Seth Hoffman thanked BAM committee members for their work at the December 6th meeting and briefly mentioned the 2024 Compensation Plan & Methodology. Finance & Administration Manager Allison Wright summarized the projected 2023 financial results.

Anna Stout MOVED AND Carol Saade SECONDED THE MOTION TO APPROVE THE BAM COMMITTEE'S RECOMMENDATION FOR BOARD TO APPROVE YEAR-END CHANGES AND DESIGNATED FUNDS. The motion passed unanimously.

Wright summarized the 2024 proposed budget & BAM committee's recommendations from their December meeting.

John Marriott MOVED AND Carol Amanda Sawyer SECONDED THE MOTION TO ACCEPT THE BAM COMMITTEE'S RECOMMENDATIONS AND APPROVE THE PROPOSED 2024 BUDGET. The motion passed unanimously.

Hoffman summarized the Employee Handbook revisions, FAMLI benefits, and 401k contributions.

Dave Kerber MOVED AND Amanda Sawyer SECONDED THE MOTION TO ACCEPT THE BAM COMMITTEE'S RECOMMENDATION FOR EMPLOYEE HANDBOOK REVISIONS. The motion passed unanimously.

Heather Stauffer, Legislative Advocacy Manager, and the Advocacy Team summarized recommendations from the Dec. 8th, 2023 CML Policy Committee meeting. There was lengthy discussion on both the County Revitalization Authority bill and the anticipated bill on Transit Oriented Communities (TOC). The recommendation on Lodging Property Tax Treatment was set aside for a separate vote.

Michelle Eddy MOVED and Shannon Lukeman-Hiromasa SECONDED THE MOTION TO APPROVE THE RECOMMENDATIONS OF THE POLICY COMMITTEE AS PRESENTED EXCLUDING THE PULLED PROPERTY TAX BILL. The motion passed unanimously.

Dale Hall MOVED and Carol Saade SECONDED THE MOTION TO APPROVE THE POLICY COMMITTEES' RECOMMENDATION TO MONITOR THE PROPERTY TAX BILL.
The motion passed unanimously.

General Counsel Sheesley provided the Amicus update including the government immunity act and underground water facilities.

Wynetta Massey MOVED AND Dave Kerber SECONDED THE MOTION TO SUPPORT CML AMICUS INVOLVEMENT IN THE MONTROSE CASE IF THE SUPREME COURT GRANTS THE REVIEW. The motion passed unanimously.

Sheesley reviewed the second Amicus request; *Fort Collins/Loveland Water District v. Jacobs Investments, LLC*. The brief will be filed shortly after Board approval.

John Marriott MOVED AND Wynetta Massey SECONDED THE MOTION TO SUPPORT CML AMICUS INVOLVEMENT. The motion passed unanimously.

At 12:07 p.m. the meeting paused for a short lunch break.

The meeting resumed at 12:22 p.m.

Denise White, Engagement and Communications Manager, presented CML plan for program on Civility. CML to provide resources, training, and focus on de-escalation. A video and conference sessions will be produced focusing on President Sandgren's initiative of Civility.

Bommer gave an overview of proposed updates to the CML Strategic Plan based on feedback from the Board Retreat in July and the Staff Retreat in October.

John Marriott MOVED and Shannon Lukeman-Hiromasa SECONDED THE MOTION TO APPROVE THE STRATEGIC PLAN CHANGES AS PRESENTED. The motion passed unanimously.

Bommer reviewed the current board vacancies and the options for filling them per board guidelines and procedures.

Carol Saade MOVED AND Dale Hall SECONDED THE MOTION TO ACCEPT APPLICATIONS FOR THE LARGE CATEGORY, HAVE BOARD OFFICERS INTERVIEW ELIGIBLE APPLICANTS, AND MAKE RECOMMENDATIONS TO THE BOARD PRIOR TO THE JANUARY BOARD MEETING. The motion passed unanimously.

At 1:00 p.m. the meeting paused, and staff members were excused. The Board went into an Executive Session for the purpose of approving the Executive Director's performance plan for 2024, considering options for changing the Executive Director's evaluation period, and reviewing the BAM Committee's recommendations to the Board for the Executive Director's 2024 compensation.

The Executive Session adjourned at approximately 1:30 PM.

Respectfully submitted,

Seth Hoffman
Secretary/Treasurer