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To: CML Executive Board
From: Kevin Bommer, Executive Director
Date: December 8, 2023
Subject: Agenda for the December 15, 2023 Board Meeting

Attachments:
Meeting Minutes from October 20, 2023
BAM Committee Report
Policy Committee Report
Amicus Request - City of Montrose v. Fulks
Amicus Year-End Report
Civility Initiative Proposal
Draft –CML Strategic Plan Updates
Board Vacancy Options Memo
Draft - 2024 Executive Director Performance Plan

As previously announced, the CML Executive Board will meet **Friday, December 15, 2023 at 10:00 a.m.** Board members may participate remotely. If you are unable to attend this meeting, please contact Lara Larkin (llarkin@cml.org).

Join Zoom Meeting

Colorado Municipal League is inviting you to a scheduled Zoom meeting.

Topic: CML Executive Board Meeting

Time: Dec 15, 2023 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/4887683792?pwd=YVZ6TUlrejZVOVZ5TWxqTkNjY2RnQT09&omn=89002962065>

Meeting ID: 488 768 3792

Passcode: 3EzAjv

AGENDA

**Designates action item requiring a vote*

10:00 a.m. Call to order, President Sandgren.

Establishment of a quorum. (At least eight Board members must be present.)

***Approval of the attached October 20, 2023 minutes.**

Acknowledgement of Service. The Board will recognize former Loveland Councilor John Fogle and Pueblo Councilmember Larry Atencio for their service and commitment to CML and the Executive Board. (President Sandgren)

* **BAM Committee Report.** The Budget, Audit, and Management Committee met on Dec. 5 and recommends approval on the 2023 year-end changes in board designated funds, the proposed 2024 budget, and updates to CML's Employee Handbook. (Secretary/Treasurer Hoffman & Allison Wright, attachment)

* **Policy Committee Report.** The Advocacy Team will report on recommendations from the CML Policy Committee meeting held on December 8 and provide a preview of the 2024 session. Heather Stauffer, attachment)

* **Amicus Committee.** The committee requests Board approval of CML's participation in *City of Montrose v. Fulks*. (Robert Sheesley, attachment)

Amicus Committee year-end report. (Robert Sheesley, attachment)

President's Civility Initiative. Based on direction from the July Board retreat and subsequent discussions, staff has identified a proposed civility program identifying specific elements. No Board action is required, but feedback is requested to ensure staff is meeting Board expectations. (Denise White, attachment)

* **Updates to the CML Strategic Plan.** Suggested edits derived from discussions at both the Board retreat and staff retreat have been combined into a proposed Strategic Plan update for Board discussion and approval. (Kevin Bommer, attachment)

* **Procedure for filling Board vacancy.** Two Large Category vacancies have been created because of the November elections. The Board will be presented with options for filling the vacancy. (Kevin Bommer, attachment)

Executive session (Staff will be excused)

* **Updated Executive Director Performance Plan.** (attachment)

* **Options for changing the Executive Director evaluation period.** Options based on research of practices of other state leagues will be presented. Staff will identify implications of options and answer questions. (Kevin Bommer)

* **Executive Director 2024 Compensation.** (Secretary/Treasurer Hoffman)

* **Adjournment.**

Next Meeting Date: Friday, January 26, 2024.

(Additional 2024 dates: Feb. 23, Mar. 22, Apr. 19.)