



To: Executive Board
From: Kevin Bommer, Executive Director
Date: September 8, 2023
Subject: Agenda for September 8, 2023 Board Meeting

Attachments:
Meeting Minutes from June 27, 2023
2023 Board Retreat Summary
Ballot Summary and Recommendation
Executive Director evaluation questions & format
Executive Director performance plan

As previously announced, the CML Executive Board will meet virtually on **Friday, September 8, 2023, at 10:00 am. This will be a hybrid meeting with remote participants connecting via Zoom.** Adjournment is anticipated before 2 p.m. **If you are unable to attend this meeting, please contact Lara Larkin (llarkin@cml.org).**

Join Zoom Meeting:

<https://us06web.zoom.us/j/4887683792?pwd=YVZ6TUlrejdVOVZ5TWxqTkNjY2RnQT09>

Meeting ID: 488 768 3792

Passcode: 3EzAjv

Find your local number: <https://us06web.zoom.us/u/kbN0PhNmn7>

AGENDA

** Designates action item requiring a vote*

10:00 a.m. Call to order, President Sandgren.

Establishment of a quorum. (At least eight Board members must be present.)

***Approval of attached June 27, 2023 minutes.**

Board retreat summary and discussion. Mark Collins, retreat facilitator, will recap the retreat with the Board to help confirm agreement on outcomes and expectations to guide staff activities. (Mark Collins, attachment)

***Ballot issues summary and position recommendation.** Staff will provide an overview of initiated or referred questions that qualified for the fall ballot. Staff are

recommending the League take a position on one item. (Robert Sheesley, Kevin Bommer, attachment)

***Future membership: Town of Keystone.** Voters in Keystone approved incorporation in March, as well as a home rule charter commission. Votes to approve the charter and elect the town's first governing body are planned for Sep. 26 and early next year, respectively. Staff requests approval to: 1) Offer complimentary membership for the town after the mayor and council are sworn in; 2) Waive dues for 2024, and; 3) Waive dues caps for 3 years to ensure data corrections are accommodated before dues are locked into the formula. (Kevin Bommer)

President's Initiative. Following up on the Board retreat discussion, staff would like to discuss ideas for implementation of the current planned initiative on "Civility." (President Sandgren, Kevin Bommer)

Housing/Land Use update. With the recent stakeholder engagement led by CML & CCI, as well as the recent Polis Executive Order, staff will provide a status update on the issues and discussions. This will include a discussion of future staff efforts and the plan for engagement of the Board Housing Subcommittee. (Kevin Bommer)

Update on vacancies. Staff will provide an update on the Marketing & Communications Specialist and Municipal Research Analyst position, for which interviews have been completed, and the recently vacated Legislative & Policy Advocate position, for which the job posting recently closed. (Kevin Bommer)

Executive Director evaluation update. The Board is required to perform the Executive Director's evaluation in October, and the BAM Committee will make a recommendation to the full Board on 2024 compensation. President Sandgren would like to use the same evaluation questions from last year. The questions and performance plan are attached. (President Sandgren, attachment)

Distribution of future meeting packets and materials. Based on a prior request from the Board, staff will provide an update on how meeting announcements and reminders will be sent in the future, as well as how Board members will access the agenda and packet items. (Denise White)

Other business.

***Adjournment.**

Next Meeting Date: Oct. 20, 2023.

(Future dates: Dec. 15, Jan. 26, Feb. 23, Mar. 22, Apr. 19.)