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# Newsletter

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## Affordable Housing Funding: New Dates, Locations, and Webpage for 2019 Statewide Outreach and Engagement

The Colorado Department of Local Affairs Division of Housing (DOH), Colorado Housing and Finance Authority (CHFA), and Housing Colorado have added two new events to the series of outreach and engagement forums taking place across Colorado in 2019.

Participants have the opportunity to hear from DOH, CHFA, and Housing Colorado on policies, programs, and recent housing-related legislation, engage in facilitated discussions about different sectors of the affordable housing continuum, and offer input on regional housing needs and priorities.

The information collected through stakeholder outreach and engagement forums, together with housing and population data, evidence-based best practices, and economic analyses, will inform the allocations of state funds to affordable housing programs and projects that meet the needs of local communities. Resources distributed at previous outreach and engagement forums in

Grand Junction (June 27) and Pueblo (July 11), including regional community housing profiles, affordable housing case studies, and DOH's *Affordable Housing Guide for Local Officials*, are now available on the DOH website ([bit.ly/30ZEQpQ](http://bit.ly/30ZEQpQ)).

More than 200 individuals have already participated in outreach and engagement forums in Grand Junction and Pueblo and 300 more are registered to join upcoming conversations in Durango, Bent County, Denver, Fort Collins, and Summit County. Your input is essential. If you have not already provided input, stakeholder input is also being collected via a survey (available at [bit.ly/2Yom9OW](http://bit.ly/2Yom9OW)) closing on **Oct. 18**.

If you would like more information, please contact CML Legislative and Policy Advocate Meghan Dollar ([mdollar@cml.org](mailto:mdollar@cml.org)).

**Bent County (New Event)**  
Wednesday, **Aug. 7**, 10 a.m.–1 p.m.  
Bent County Community Center

1214 Ambassador Thompson Blvd.  
Las Animas, CO 81054  
Registration and agenda are available at [bit.ly/2YkrvL3](http://bit.ly/2YkrvL3).

**Denver (New expanded location)**  
Thursday, **Aug. 22**, 9 a.m.–3 p.m.  
Staenberg-Loup Jewish Community Center  
350 S Dahlia St, Denver, CO 80246  
Registration and agenda are available at [bit.ly/32SrRrC](http://bit.ly/32SrRrC).

**Fort Collins (New expanded location)**  
Thursday, **Aug. 29**, 9 a.m.–3 p.m.  
Fort Collins Senior Center  
1200 Raintree Dr, Fort Collins, CO 80526  
Registration and agenda are available at [bit.ly/2Gr90u4](http://bit.ly/2Gr90u4).

**Summit County (New Event)**  
Monday, **Sept. 23**, 9 a.m.–3 p.m.  
Summit County Senior Center  
83 Nancy's Place, CR 1014 Frisco, CO 80443  
Registration and agenda are available at [bit.ly/2YypkUI](http://bit.ly/2YypkUI).

## CML Releases New *Municipal Courts* Publication



Municipal courts are an integral part of municipal government and help municipalities ensure a good quality of life in their communities. *Municipal Courts*, a brand new publication by CML, provides an overview of municipal courts and the best practices for their operation, as well as suggestions

on evaluating a municipal court. The goal is to empower elected officials to be more informed about their municipal courts and provide them the necessary tools for successful outcomes.

This publication was developed with the guidance of the CML Municipal Court Best Practices Subcommittee, made up of judges, attorneys, managers, and a court administrator. CML would like to thank Bob Frick, Longmont judge; Corinne Magid, former Northglenn and Golden municipal judge; Greg Clifton, former CML executive board member; Heather Brooks, Alamosa city manager; Jason Meyers, Woodland Park city attorney; Erich Schwiesow, Alamosa city attorney; and Tamara Wolfe, Englewood court

administrator. Their expertise was imperative to the success of this publication.

While the publication should not be taken as legal advice, we believe you will find it to be a valuable resource.

One copy of the publication was sent to all member municipalities. Additional printed copies of *Municipal Courts* may be ordered from CML at [www.cml.org](http://www.cml.org). The publication may also be downloaded in PDF format.

CML continues to produce reference guides and best practices publications addressing key issues facing Colorado municipalities. For a complete list of CML publications, visit [www.cml.org](http://www.cml.org).

## Classified Corner

### For Sale

The Mt. Crested Butte Police Department has for sale a **2007 Chevrolet Tahoe** 4WD, 142,500 miles, white, new battery, working light bar with controls, working radar – front/rear antennas, wired and antenna for VHF radio, full cage, locking gun rack for two long guns, good condition. This vehicle is being offered at a discount from market price to any law enforcement agency that may benefit from the purchase. Any offer considered. Photos available. Contact Marge at 970-349-6516 or [m.trautman@mtcbpd.us](mailto:m.trautman@mtcbpd.us).

### For Free

The Town of Hudson's Marshal's Office is offering at no cost to any law enforcement agency three surplus vehicles: a **2010 Chevy Impala** with emergency equipment; a **2011 Chevy Impala** with emergency equipment; and a **2010 Dodge Charger**. For details, contact Chief Michael Maudlin at 303-536-9311.

### To Place an Ad ...

Contact Christine Taniguchi, CML communications coordinator, by email at [ctaniguchi@cml.org](mailto:ctaniguchi@cml.org).

## \$6 Million Available in Grant Funding for Census Outreach

The Colorado Department of Local Affairs (DOLA) Census Outreach Grant program will provide grants to local governments, intergovernmental agencies, councils of government, housing authorities, school districts, nonprofit organizations, and the Southern Ute and Ute Mountain Ute tribes to support the accurate counting of the population of the state for the 2020 census. Funds made available through this program are to conduct 2020 census outreach, education, and promotion to focus on hard-to-count communities in the state.

Hard-to-count, for the purposes of this grant program, means communities and populations that have been historically undercounted by previous decennial censuses including, but not limited to, children under five years of age, racial and ethnic minorities, communities of color, American Indians

and Alaska Natives, people with disabilities, people with low incomes, immigrants, people who speak and understand limited amounts of English, people living in rural areas of the state, people in the state without sufficient Internet access, adults 65 years or over and people who are transient or homeless.

The Census Outreach Grant Committee announced the Notice of Funds Available and the opening of the grant application on July 22. All applications must be completed by **Sept. 15** through the e-grants portal at [dola.colorado.gov/grants\\_portal/](http://dola.colorado.gov/grants_portal/).

Visit [www.colorado.gov/pacific/dola/census-2020-outreach-grant-program](http://www.colorado.gov/pacific/dola/census-2020-outreach-grant-program) for updates to the grant program, or for more information, contact Matt Freeman, Census program administrator, at [matt.freeman@state.co.us](mailto:matt.freeman@state.co.us) or 303-864-7705.

## Research Corner: ICMA Releases 2018 Municipal Form of Government Survey Results

ICMA's Municipal Form of Government survey has been conducted nine times since 1974 and is the most comprehensive resource available on the structure of local government in the United States.

The 2018 edition of ICMA's Municipal Form of Government Survey was distributed by mail to the clerks of almost 13,000 municipal governments and had a 32.2% response rate.

Highlights from the survey include:

- Among survey respondents, the council-manager form of government remains the most popular form of government for medium to large local governments. The mayor-council form of government is the most popular form of government among responding municipalities with fewer than 5,000 residents.
- Three in four responding local governments have a chief appointed official (CAO), including more than half of mayor-council local governments.
- Much like in Colorado, the majority (69.9%) of municipal

general elections are nonpartisan, with no political affiliation listed for council candidates.

- The vast majority (83.3%) of chief elected official positions (mayor or council president) are part-time, and 92.1% of respondents indicated that their councilmember positions are part-time. Just over 85% of municipalities pay their elected officials through salary, per diem, or other methods.
- Among respondents, nearly three-quarters of council members in the U.S. were male (note that the survey was administered prior to the 2018 elections).
- More than two in five council members in the U.S. are over the age of 60.
- Council members are most commonly retirees. When not retired, they come from a variety of occupations, the most common being business executives or managers.

To view the report in its entirety, please visit [icma.org/2018-municipal-fog-survey](http://icma.org/2018-municipal-fog-survey).



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### Newsletter

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Subscription to CML Newsletter is offered as a portion of member dues. Cost to nonmembers is \$300 a year.

# Colorado Municipal Clerk of the Year and Other Award Nominations Sought

Every year, the Colorado Municipal Clerks Association (CMCA) honors and recognizes the contributions of individuals who have made a notable impact on their municipality or on the organization. We are seeking nominations for awards to be presented at the CMCA Annual Fall Conference hosted by the City of Durango, **Oct. 15–18**. Visit [durangogov.org/cmca](http://durangogov.org/cmca) to fill out the nomination form. Please note that it is

not necessary to create an account to submit the nomination form.

CMCA is seeking nominations for:

- CMCA Clerk of the Year
- Outstanding Contribution to a Municipality by a Clerk or Deputy Clerk
- Outstanding Contribution to CMCA by a Clerk or Deputy Clerk

- Outstanding Contribution to CMCA by a Person Other Than a Clerk (i.e., CML, State or Local Agencies, etc.)

For more information contact Chris Vicari, Durango deputy city clerk and Colorado Municipal Clerks Association awards committee chair, at 970-375-5011 or [chris.vicari@durangogov.org](mailto:chris.vicari@durangogov.org).

## CML District Meetings



Join CML for an evening of conversation and connections in your region!

Each fall, CML staff members hit the road for a series of regional meetings throughout the state, hosted by a city or town from each district. These meetings begin at 4 p.m. with a business meeting where you will hear about CML's policy process and be able to provide your input as we prepare for the 2020 legislative session. You will also be invited to share what is happening in your municipality. The connection continues after the business meeting, with a social hour and dinner arranged by the district's host municipality. (There is a nominal fee to attend these meetings to cover the dinner costs.)

RSVPs are required. For more information and to RSVP, visit [www.cml.org/outreach](http://www.cml.org/outreach).

- Sept. 4 – District 4, Woodland Park
- Sept. 4 – District 3, Brighton
- Sept. 5 – District 13, Westcliff/Silver Cliff
- Sept. 11 – District 11, Parachute
- Sept. 12 – District 12, Snowmass Village
- Sept. 18 – Districts 7/14, La Veta
- Sept. 19 – District 6, Rocky Ford
- Sept. 19 – District 1, Fleming
- Sept. 24 – District 8, San Luis
- Sept. 25 – District 9, Cortez
- Sept. 26 – District 10, Montrose
- Oct. 1 – District 5, Cheyenne Wells
- Oct. 3 – District 2, Windsor

## Colorado Clean Indoor Air Act: 2019 Update

As of July 1, vaping has been prohibited indoors in most public places in Colorado. The new law aligns smoking and vaping by adding vaping to the Colorado Clean Indoor Air Act. This 2006 law already prohibited smoking indoors in most public places.

The updated law also requires those smoking or vaping stand at least 25 feet away from the main entrance. This is an increase from the previous setback of 15 feet, unless local governments have codified a lesser perimeter as of Jan. 1,

2019. Local governments and businesses can also choose to do more, such as:

- Make dining patios, rear entrances or other outdoor settings smoke-free.
- Increase the setback distance to the entrance.

Studies show that e-cigarettes produce potentially toxic chemicals that are not safe to breathe. The most common place Coloradans report breathing secondhand smoke is entering a building.

## Course Notebook

### Taxes

The Colorado Senior Lobby will host a "Death and Taxes: Understanding at Least One of Them" seminar on **Aug. 12** in Denver. The seminar will cover topics such as Gallagher (1982), TABOR (1992), Senior Property Tax Exemption (2000), Amendment 23 (2000) Referendum C (2005), and Proposition CC (2019). For more information or to register, visit [www.coloradoseniorlobby.org](http://www.coloradoseniorlobby.org).

### Energy

The Eighth Annual Market Transformation Conference, **Aug. 21–23**, in Denver, offers a broad range of topics for those involved in the guaranteed energy savings performance contracting community through panel discussions, facilitated workshops, and a number of networking opportunities. Visit [conference.energyservicescoalition.org](http://conference.energyservicescoalition.org) to learn more and register.

### Small Communities

The Colorado Department of Local Affairs will host its annual Small Communities Workshop on **Aug. 28**, from 9 a.m. to 5 p.m. in Limon. Presentations will focus on a collaborative approach to community strategic planning,

long-term resiliency and disaster recovery, water and wastewater planning and funding coordination, housing legislation and funding, and Census 2020. For more information and to register, visit [bit.ly/32rcxSF](http://bit.ly/32rcxSF).

### CMCA Conference

Attend the Colorado Municipal Clerks Association Annual Conference on **Oct. 16–18**, in Durango. For more information and to register, visit [bit.ly/2Y3ntHC](http://bit.ly/2Y3ntHC).

### Mayors' Summit

Save the date for the annual CML Mayors' Summit, **Nov. 15**, from 8:30 a.m. to 5 p.m. More details, including registration and agenda information, will be available soon.

### NLC City Summit

The National League of Cities (NLC) City Summit, **Nov. 20–23**, in San Antonio, is where local leaders convene and collaborate on solutions to the common challenges facing America's cities and towns. The conference offers tangible and new best practices for government officials to improve their conditions back home. For more information and to register, visit [citysummit.nlc.org](http://citysummit.nlc.org).

# Trinidad Mayor Pro-Tem Appointed to CHFA's Board of Directors

Colorado Housing and Finance Authority (CHFA) is announced that Gov. Jared Polis has appointed Michelle Miles, Trinidad mayor pro-tem, as a new member of CHFA's Board of Directors. In addition, Gov. Polis has reappointed Max Tyler and Julie Brewen to CHFA's board. Tyler is a former state representative and current chair of CHFA's board. Brewen is the executive director of Housing Catalyst and current secretary/treasurer of CHFA's board. CHFA's 11-member board serves as the governing body of the

organization and establishes policies to further its mission of affordable housing and small business finance. Miles has been mayor pro-tem of the City of Trinidad since January 2018 and a city councilmember since September 2012. Prior to moving to Trinidad in 2006, she resided in New York City where she pursued a 30-year career in the fields of finance and investment banking.

CHFA strengthens Colorado by investing in affordable housing and community development. Created in 1973, CHFA invests

in loans to low- and moderate-income homebuyers through its network of participating lenders, and makes loans to affordable multifamily rental housing developers and small- and medium-sized businesses.

CML has a strong partnership with CHFA, and is pleased that Gov. Polis has appointed local government representation to the CHFA Board of Directors.

# OEDIT Launches Remote Rural Work Program to Expand Workforce Dispersion across Colorado

*By Jill McGranahan, OEDIT communications manager; and Grace Houser, OEDIT intern*

Colorado's economic strength and resilience shape today's success and tomorrow's possibility. Colorado boasts the nation's number one economy and sustaining that prosperity depends on collective engagement. One of Gov. Polis's core priorities is ensuring that Colorado's rural communities are active participants in Colorado's sustained prosperity. The new Remote Rural Work Program incentivizes job creation that stretches beyond the confines of Colorado's urban centers. The Colorado Office of Economic Development and International Trade (OEDIT) has launched this new program that targets location-neutral jobs and rewards job placement in locations outside of Colorado's traditional urban corridors. By linking these flexible-location jobs with rural communities that seek economic partners, OEDIT spreads economic prosperity throughout our state, while leveraging rural Colorado's exceptional quality of life in the talent attraction process.

The expanse of Colorado's vibrant communities need not create geographic barriers between employees and opportunities. All of Colorado offers true opportunity and the Remote Rural Work Program unlocks that opportunity by engaging economic development stakeholders throughout the state and connecting job creation projects with Colorado's rural communities that seek employment. The program succeeds by leveraging existing economic development tools that incentivize employers to hire on-site employees in urban areas as well as remote employees in rural areas.

The Remote Rural Work Program supports companies that allow employees to work in a rural location at least three days a week, making them eligible for a Strategic Fund cash incentive in addition to applying for Job Growth Incentive Tax Credits (JGITC). The Strategic Fund incentive can be layered with the JGITC, creating optimal support for the eligible companies.

"Colorado's economy is the best in the nation and our economic prosperity shouldn't be constrained by geography or resources," said OEDIT Executive Director Betsy Markey. "The Remote Rural Work Program is designed to encourage economic growth throughout the state by connecting location-neutral jobs with all of Colorado."

The Remote Rural Work Program works with rural and urban economic development organizations to encourage new and expanded businesses to participate in the program for applicable new hires. The initiative benefits the rural communities that realize needed job creation and the companies that become eligible for Strategic Fund Incentives in addition to the core Job Growth Income Tax Credit. Earned incentives are paid at the end of the Remote Rural Work Program's five-year term. Awarded incentives are based on the number of net new permanent rural jobs held for at least one year, averaged over the five-year term.

"This new tool creates a competitive advantage nationally for the metro region by encouraging a truly statewide workforce for companies moving here, and for our homegrown companies to stay and grow," said J. J. Ament, CEO of the Metro Denver Economic Development Corporation. "By

giving employers vision to more rural locations and the skilled workers living there, we can better assure that all of Colorado is benefitting from our economic success. It's a win-win for rural Colorado and the Metro Denver region – and most importantly, for companies looking to find great talent anywhere in Colorado."

"We are extremely excited about this new program here in Sterling," said Trae Miller, executive director of the Logan County Economic Development Corporation. "This opens new possibilities for us to work more closely with the state and our metro area ED partners for rural access to high-paying jobs. This program can also give companies a new way to attract talent by offering options to live different lifestyles. Places like Sterling that have coworking facilities and vast high-speed broadband networks, coupled with affordable housing, are in a great position to leverage the Remote Rural Work Program."

To kick-start the launch of the program, the Economic Development Commission voted to allocate \$200,000 from the Strategic Fund for program marketing and recruiting. Eligible expenses include travel, marketing collateral, and other costs rural communities incur while collaborating with urban economic developers. Reimbursement awards are available annually. The Colorado Department of Local Affairs also committed an additional \$100,000 to assist rural communities in marketing and recruiting efforts.

Contact [oedit.info@state.co.us](mailto:oedit.info@state.co.us) for more information. The Remote Rural Work Program launched on July 1 and will be re-evaluated after a one-year period.



## 2019 CML Annual Seminar on Municipal Law

Registration is open! The 2019 CML Annual Seminar on Municipal Law takes place **Sept. 27–28** at the DoubleTree by Hilton Greeley at Lincoln Park. This seminar provides expert Colorado-specific information that is directly relevant to the daily practice of municipal attorneys in the state, as well as opportunities to network with peers. To register, visit [www.cml.org](http://www.cml.org).

### Agenda

#### Friday, Sept. 27

- 9:00–10:30 Annual Survey of Municipal Law**  
Presented by your CML legal staff, and highlighting the League's busy amicus docket from the past year
- 10:45–noon Case Study: The New Lakewood Residential Growth Cap**  
The latest chapter in the saga of "ballot box growth management" in Colorado, a retrospective on a similar measure in Golden, and a look-ahead to potential future ballot measures
- Noon–1:15 Luncheon Speakers: Opioid Class Action Litigation**  
An update on national opioid litigation involving Colorado municipalities and counties
- 1:30–2:45 Sexual Harassment Investigations**  
A primer on best practices for conducting internal investigations of sexual harassment complaints, up to and including complaints against elected officials
- 3:00–4:15 Municipal Courts and Criminal Justice Reform**  
A municipal prosecutor's perspective on the wave of new statutory mandates and restrictions on municipal court operations

#### Saturday, Sept. 28

- 8:30–9:30 Regulatory Takings Refresher**  
Topics will include: new exposure to takings claims in federal courts; takings liability associated with regulation of extractive industries; moratoria and "temporary takings"
- 9:30–10:30 Extreme Risk Protection Orders**  
A deep dive on this complex and controversial new law, including a discussion of the municipal attorney's role in petitioning for protection orders
- 10:45–noon Dealing Ethically with Conflicting Client Demands**  
Juggling, prioritizing, and reconciling the myriad demands placed upon your time and attention as a municipal attorney

## 2019 Seminar Sponsorship Opportunities

There are two sponsorship levels available: the Supreme Sponsorship at \$1,250 and the Amicus Sponsorship at \$750. Both include registration(s) to attend the Seminar. For questions or information about sponsorship, email CML Communications Coordinator Christine Taniguchi at [ctaniguchi@cml.org](mailto:ctaniguchi@cml.org).

### 2019 Supreme Sponsor

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### 2019 Amicus Sponsor



## Congratulations

Congratulations to Monique Grant for celebrating a CML work anniversary in August.



**Monique Grant**  
CML receptionist/  
administrative assistant  
3 years



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