

PRELIMINARY SCHEDULE FOR THE 97TH CML ANNUAL CONFERENCE

Tuesday, June 18

1:00pm-5:00pm

Registration

Work Zone

Need to print documents or materials? Head to the Work Zone, where you'll find computers and a printer. Equipment is for use only by CML conference registrants with badges

Exhibit Hall

Grab a coffee and visit with exhibitors before the crowd on Wednesday!

2:30pm-4:30pm

Preconference Session: Colorado Open Meetings Law for Elected Officials

An introduction to, and general overview of, Colorado Open Meetings Law for elected and appointed officials.

Advance registration and ticket required. Fee: \$45

Nick Cotton-Baez, Kelly PC associate attorney

Preconference Session: Tackling Wicked Problems through Deliberative Engagement

Our communities face many problems which elude technical solutions because they inherently involve competing values that fuel dysfunction. Based on the latest research on social psychology and public communication, as well as 12 years of practice designing local engagement efforts, this session shares key insights on innovative deliberative processes designed to engage residents more productively. **Advance registration and ticket required. Fee: \$45**

Martin Carcasson, Colorado State University communication studies professor and Center for Public Deliberation director

3:00pm-4:00pm

Afternoon Stroll

Join LiveWell Colorado's HEAL (Healthy Eating and Active Living) Cities & Towns Campaign for an energizing and fun walk around the Town of Breckenridge that will be approximately 45 minutes. **No charge, but advance registration required.**

Wednesday, June 19

7:00am-7:45am

Sunrise Fitness

Arranged by the Colorado Women in Government. Get your conference experience off to a healthy start! All registered conference attendees and registered guests are invited to refresh and renew with this morning wellness program. Attendees will be required to sign a waiver prior to participation. Registered guests under the age of 18 must be accompanied by a registered adult. **No charge, but advance registration required.**

7:30am-5:30pm

Registration

Work Zone

Print conference documents/materials. Equipment use intended only by CML conference registrants with conference badges.

8:00am-5:00pm

Exhibit Hall and Eats

Be sure to visit with our subject matter experts in municipal products and services! Registered attendees can enjoy a continental breakfast and coffee with sponsors, and network with colleagues.

8:30am-9:45am

Mayors Mingle

Meet and greet your fellow mayors over coffee and refreshments in this informal setting with a discussion facilitated by CML's executive director.

9:00am-9:45am

Welcome to the CML Conference

This session, while ideal for those new to the conference to get tips on making the most of the experience, will be valuable for all municipal officials who want to kick off their week by meeting new people and hearing new ideas.

What's New at the Department of Local Affairs?

Colorado Department of Local Affairs (DOLA) leadership will discuss recent developments in funding programs, strategic services provision, and policy initiatives. The basics of DOLA structure and function, how to access resources, and collaborative opportunities with local governments will be addressed.

10:00am-11:20am

Opening General Session: 7 Prescriptions for Leadership Success

Thousands of leadership programs tell you how to be a great leader. Far fewer delve deeper into the surprisingly common mistakes supervisors, managers, and even CEOs unknowingly make that derail their team's effectiveness and productivity. Using real scenarios and examples collected through their combined years of leadership and management expertise, our speaker Mary Kelly will discuss the seven most common reasons some leaders fail while others are so successful. The program is content-rich, entertaining, and full of actions that participants can use to further develop their leadership skills, outcomes, and organizational morale. *Sponsored by CIRSA.*

Wednesday, June 19

11:30am-12:50pm

Meeting of the Minds Lunch: Sam Mamet

This lunch will sell out quickly! Sam Mamet, CML's executive director retiring on March 29, will be interviewed by Kevin Bommer, who will start as executive director on April 1. You won't want to miss this one! **Advance registration and ticket required. Fee: \$40**

1:00pm-2:15pm

A.R.M.E.D.: Are You Ready for the Shifting Workforce?

Getting people to work together is challenging. Office tension, competition, gossip, personal agendas, and pettiness reduce morale and productivity. How do you Attract, Recruit, Mentor, Evolve, and Develop the next generation of leaders for your organization? Do you have a succession plan for your senior people? Ten thousand baby boomers are retiring every day. How can you ensure that your employees, both new hires and your current team, are ready for upcoming roles and responsibilities? In this highly interactive session, hear how to attract talent by being attractive to current and prospective team members, how to recruit the right people, how to mentor and manage emerging employees, how to evolve, structurally and culturally to stay relevant, and how to develop the next tier of talent for future success.

Mary Kelly, PhD, Productive Leaders CEO

Building Capacity to Engage Your Constituents

Arranged by the Public Information Officers Section. Whether through apathy or life's pressures, it is hard to get people to volunteer their time to address community issues. Building capacity to host well-designed and facilitated conversations can help gather input from the public to help you make decisions that can be implemented. Get practical ideas, examples, and hands-on experience to help engage and empower your constituents!

DOLA's Technical Assistance Program for Rural Communities

The University Technical Assistance (UTA) program provides rural communities with assistance on projects that enhance places and spaces. A decades-long partnership between the Colorado Department of Local Affairs (DOLA) and the Colorado Center for Community Development (CCCD), the UTA program engages higher education students in real-world projects that benefit rural communities.

Infrastructure for Healthy Living Drives Local Economies

Arranged by LiveWell Colorado. A primary role of municipalities is planning, designing, and building infrastructure, often referred to as the built environment. Cities and towns throughout the country have found a beneficial tie between designing and building infrastructure that provides access to healthy living – safe walking and biking, and easy access to affordable, healthy foods – and a strong local economy.

CLE: 2019 Legislative Update (Advanced Session)

Co-arranged by the Attorneys Section. This annual analysis of the legislative sessions reveals how Colorado municipalities fared in 2019 on the issues affecting them. CLE credit has been applied for.

CML advocacy team

2:15pm-3:15pm

Exhibitor Showcase Hour

This exclusive one-hour event is an opportunity for conference attendees and registered guests to visit with exhibitors while enjoying some mid-afternoon refreshments. Our conference exhibitors are subject matter experts in municipal products and services and would like to share their knowledge and how they can be of service to your municipality. CML truly appreciates all of our sponsors and thanks them for their support — their participation in the conference makes it extra special for attendees. Visit the Exhibit Area to learn more about our sponsors, and to thank them for being a part of the conference!

Wednesday, June 19, cont.

3:15pm-4:15pm

Housing Development: Attracting Developers to Your Community

Most communities in Colorado are faced with housing shortages across all resident groups: low- and moderate-income workforce, families, and seniors. With heavy demand for housing development services in the populated areas of the front range, how do smaller, historic, rural, and resort communities attract developers? Hear from a variety of housing development professionals on what municipal elected officials should know to attract affordable housing developers in their communities.

How Prepared Is Colorado for the Aging Population?

Colorado is the third-fastest aging state in the nation. To thrive, communities must understand the trends. Discover the National Research Center's results of a recent state-sponsored survey, revealing the strengths and needs of residents 65 years and older. Hear about AARP's Livable Communities age-friendly framework and 350-member nationwide network. Learn strategies to prepare your community for Coloradans aging in place.

Municipal Water: Effective Planning for Long-Term Growth

With Colorado's population expected to increase by an additional 3 million people by 2050 and the projected long-term forecast of hotter summers and lower winter snowpack, it is imperative that municipalities plan to ensure an adequate water supply. This session profiles Woodland Park, Castle Rock, and Aurora - three municipalities on the cutting edge of water and land-use integration planning.

CLE: Marijuana and Employment (Advanced Session)

Arranged by the Attorney Section. Session details pending. CLE credits have been applied for.

3:15pm-5:15pm

Deep Dive: The Fine Art of Enhancing Leadership Skills

New this year! Take a "deep dive" into the art of communication skills for elected officials with professional speaker Debra Fine. This two-hour session will be fast-paced, interactive, and entertaining! Learn how to establish rapport quickly and converse easily with new acquaintances, employ active listening techniques, exhibit positive basic body language, prevent the most common conversation blunders, and so much more!

4:15pm-5:15pm

Affordable Housing: Buena Vista/Collegiate Commons Project

Affordable housing is an extremely difficult product to get developed in any area of Colorado, and is certainly the case in small rural communities. Staff from the Town of Buena Vista will talk about the Collegiate Commons project, including lessons learned and successes that ultimately resulted in 48 units of affordable housing.

Connecting Colorado Communities to Weather and Climate Information

Extreme weather and climate change increasingly affect communities across Colorado, touching many sectors including water, agriculture, and tourism. In this interactive session, see how communities find and apply information about extreme weather and climate change, how this information is collaboratively produced, and how to access it effectively. Attendees will be encouraged to share how their own communities think about these challenges.

Deep Dive (cont.): The Fine Art of Enhancing Leadership Skills

This session will continue the discussion on leadership tips for elected officials.

Rural Resource Round Tables

A select group of state agencies and organizations will lead round table discussions of interest to Colorado's rural communities. Learn more about your clerk as a resource; funding for parks, preservation, and technology; water issues; and how USDA-Rural Development can be of assistance.

CLE: Annexation: Tools from Start to Finish (Including Disconnection) (Advanced Session)

Arranged by the Attorneys Section. Gain a fresh understanding of how to satisfy the technical steps in annexation through the use of key tools, annexation calendar, and standard forms, which can be adapted to each new annexation. Common pitfalls will be identified and explained, including one not found in the annexation statute itself! The techniques for disconnection also will be covered. CLE credits have been applied for.

Wednesday, June 19, cont.

4:15pm-5:15pm, cont.

Meet the Candidates Running for the CML Executive Board

Hear from the candidates running for the CML Executive Board.

5:30pm-7:00pm

Opening Reception

All registered attendees, including registered guests and sponsors, are invited to attend this great event underwritten by our generous sponsors. Great networking opportunities abound!

Thursday, June 20

7:00am-8:00am

5K Fun Run/Walk

Wake up early, stretch, and join in the 28th Annual 5K Fun Run/Walk. Thanks to the Breckenridge Recreation Department for arranging this event. **Advanced registration required. Fee: \$25**

8:00am-9:00am

Continental Breakfast

8:00am-5:00pm

Registration

Work Zone

Print conference materials. Equipment use intended only by CML conference registrants with conference badges.

8:30am-9:45am

Alternate Routes for Transportation Funding

With the resounding defeat of statewide transportation ballot initiatives in 2018, Colorado must look for other long-term funding solutions to the state's infrastructure challenges. Profile viable alternatives at the municipal, regional, and state levels that can succeed at the ballot box - in blue and red areas, urban and rural environments.

Getting Real on Risk Management

There is law, and then there is real life! In this fast-paced session, learn the "real life" liability issues that are important for elected officials to know. This session will help you become a proficient issue-spotter so that you do not walk into liability issues inadvertently, help you identify what some of the biggest liability "traps" are, and help you to help others avoid common misunderstandings.

Mending Colorado's Mental Health

Discuss the nature and prevalence of mental illness, benefits of early intervention, and consequences of inaction.

Municipal Courts: What Elected Officials Need to Know

Municipal courts are an integral part of municipal government, helping to ensure a good quality of life in their communities, and elected officials are getting more and more questions about their municipal courts. Gain an overview of municipal courts and best practices for their operation, and enjoy a thorough discussion around criminal justice reform.

CLE: Virtue and Vice: First Amendment and Land Use Regulation (Advanced session)

Arranged by the Attorneys Section. Session details pending. CLE credits have been applied for.

10:15am-11:30am

Emerging Issue (TBD)

Learn about the late-breaking issues that affect Colorado municipalities. More details to come!

How Municipal Clerks Power Municipal Government

Arranged by the Municipal Clerks Section. The job duties of municipal clerks vary from the smallest of towns to the largest of cities, but all clerks play a vital role in supporting elected officials, municipal administration, and residents. Learn how the clerk's role varies across the state and about the resources clerks provide to internal and external customers.

Thursday, June 20, cont.

10:15am-11:30am, cont.

The "Last Mile" Factor: Making Transit Ridership Convenient

To support and encourage transit participation, municipalities are always looking for new and innovative solutions to the persistently vexing "last-mile" transportation challenges in their communities. Look at the latest technology, from rideshares to e-scooters, helping to solve this conundrum and the best regulatory practices municipalities should consider.

The TIF Toolbox: Maintaining Successful Commercial Districts (Advanced Session)

Arranged by Downtown Colorado Inc. Consider the power of the tax-increment financing (TIF) toolbox when partnering with an urban renewal authority (URA), downtown development authority (DDA), business improvement district, regional tourism authority, or arts district. This powerful combination leads to successful historic reuse, dynamic growth of local entrepreneurship, a new smart city model, and thriving downtown. Tools such as URAs and DDAs are building leadership, partnership, and opportunities to rethink the future. Hear about the dynamic projects and innovative partnerships that are setting the stage in Colorado's downtown places!

Trails and Open Space Development in Rural Municipalities

Trails and open space are an integral part of a community's quality of life. Hear about real life examples of how rural municipalities can utilize Great Outdoors Colorado funding to spark public-private partnerships and kick-start

CLE: Modern Mysteries of Municipal Insurance (Advanced Session)

Arranged by the Attorneys Section. Elected officials have an obligation to manage taxpayers' resources wisely. Understanding financial reports, budgets, and the terminology can be overwhelming, especially for newly elected officials. Learn the basics of fund accounting, financial management, and municipal budgeting from the early stages through final adoption, with emphasis on the elected official's role throughout the process. CLE credit has been applied for.

12:00pm-1:30pm

Thursday Lunch

Sponsored by Xcel Energy. Visit with colleagues at this popular luncheon. Winners of the CML Municipal Hero Award contest will be recognized. Additional program details pending. Advance registration and ticket required.

Limited Seating! Tickets must be ordered by June 7. Fee: \$40.

1:45pm-3:00pm

Annual CML Business Meeting

Ballots and voting cards may be picked up starting at 1:45 p.m., at the site of the business meeting. The collection of ballots and voting cards will end at 2:15 p.m. sharp! The annual business meeting is scheduled to begin promptly at 2:15 p.m. Conference delegates will elect CML Executive Board members, adopt the League's 2019-2020 Policy Statement, and consider other League business. Delegates must be present to vote; no proxy voting will be allowed.

Building Quality Public Works Organizations to Save Money and Deliver Great Services

Arranged by the Public Works Directors Section. Leaders from the American Public Works Association Colorado Chapter will share insights into the benefits of focusing on excellence through department accreditation and how it can translate directly to cost savings, improved customer service, innovation, and extending every tax dollar in making communities better.

Financing & Budgeting 101 for Elected Officials

Arranged by the Colorado Government Finance Officers Association and the Finance Directors section. Elected officials have an obligation to manage taxpayers' resources wisely. Understanding financial reports, budgets, and the terminology can be overwhelming, especially for newly elected officials. Learn the basics of fund accounting, financial management, and municipal budgeting from the early stages through final adoption, with emphasis on the elected official's role throughout the process.

Thursday, June 20, cont.

1:45pm-3:00pm, cont.

Rural Colorado: Demystifying Entrepreneurship

A serial entrepreneur, award-winning instructor, and impassioned coach of startup businesses now leads a series of workshops in partnership with local municipalities across Colorado that have helped hundreds of individuals create new ventures and grow existing organizations. This dynamic presenter will cover lessons learned and discuss the economic benefits of creating stronger programming and resources for local small businesses and establishments.

CLE: Social Media Policies (Advanced session)

Arranged by the Attorneys Section. Session details pending. CLE credit has been applied for.

2:00pm-4:00pm

Tour de Breck

Travel to High Line Railroad Park to hear about the evolution of Rotary Snowplow Park to High Line Railroad Park & Playground, Engine 9, etc. Then head to Sawmill Museum, go through the historic district, and visit the Community Center/Library and Milne Park. Other stops include the Wellington Mill, with a discussion about how BHA works with open space to interpret and preserve sites; French Gulch's ghost town; and Lincoln City. **Capacity for this event is very limited, and is open only to those registered for the conference; advance registration and ticket required.**

3:15pm-4:30pm

Clerks Business Meeting

Local Issues Are Your Ticket to Engaging Students and Building Effective Citizens

Students who explore local issues are more likely to become active citizens and to trust local officials. Explore ways local leaders can connect with classrooms using issues such as parks and recreation, curfew laws, taxes, sustainable energy, homelessness, and opioid abuse. Set a leadership example for students and provide details to help them with complex issues.

Millennials in Public Service Leadership

As millennials begin to hold positions in administrative and elected leadership, you might be wondering, who are they? What are their personal motivations? How do they view the future of local government management? Hear from some young and bright leaders in Colorado and discuss workplace trends, culture, technology, and more.

My City Is Protected by an FPD - What Does that Mean to Me?

The majority of municipalities in Colorado utilize fire protection districts (FPDs) to provide emergency services. This relationship works well ... as far as we know. Gain the knowledge and tools to be successful when working with your local FPD in daily operations - even in major incidents.

Navigating Enterprise Application (ERP) Projects

Arranged by the IT Section. Ask any information technology leader what his or her top initiatives include and one is likely that enterprise resource planning (ERP), or some other enterprise application, is high on the list. Discuss some keys to success in completing these projects; audience questions and discussion encouraged.

CLE: Collaborative Legal Responses to Homelessness Issues(Advanced Session)

Arranged by the Attorneys Section. As homelessness becomes more prevalent, municipalities face challenges associated with balancing the rights of residents and enforcing local ordinances. The City of Arvada has adopted a collaborative team approach and will discuss the legal framework for managing issues related to homelessness, its collaboration with municipal staff, lessons learned, and take-aways for municipal legal departments.

4:30pm-6:00pm

CAST Meeting & Reception

The Colorado Association of Ski Towns will host its member meeting followed by a reception with cash bar.

Friday, June 21

7:00am-8:30am

CWIG Breakfast

Arranged by the Colorado Women in Government. Program details pending. Advance registration and ticket required. **No on-site sales. Tickets must be ordered by June 7. Space is limited. Fee: \$31**

7:30am-9:00am

Continental Breakfast

8:00am-10:30am

Registration

Work Zone

This is your last chance to print conference materials, update your CML login profile, or check your emails before heading home.

8:30am-9:30am

Case Studies of the Appointee Evaluation Processes

Arranged by the Managers Section. Elected officials in Arvada and Westminster will present their processes to conduct annual performance evaluations with their appointees. These processes are deliberative, require simultaneous input, create a learning experience, and help elected officials decide what is important. Appointees will share how these processes improve communication and provide invaluable feedback.

Crisis Response: Right Service, Right Place, Right Time

Arranged by the Police Chiefs Section. In 2018, the Evans Police Department applied for and was awarded a five-year grant to fund a police/behavioral health co-response program with the Greeley Police Department and North Range Behavioral Health. With the program one year in, share in successes and discuss the challenges and the future of the program.

Effective Municipal Leadership

Arranged by the Mayors and Councilmembers Section. Learn how to be effective in all you do as a municipal leader with some practical tips.

Organizing Municipal Festivals on a Shoe-String Budget

Every year, Colorado hosts hundreds of festivals that help celebrate community and shared heritage, as well as support the local economy. Have all the good ideas already been taken? What if your town has limited funds or limited staff? How can you compete? This session provides small- and medium-sized towns the resources needed to pull-off a world-class Colorado festival.

The Benefits of Parks and Rec: Capitalizing on Results

Arranged by the Parks & Recreation Section. Parks and recreation in its many forms have become big business in Colorado. Is your community capitalizing on the benefits of parks and recreation? Discuss the economic impacts of parks and recreation, as well as additional benefits such as reducing youth crime, raising property values, protecting open space and wildlife habitat, and increasing community health/fitness. Defining and promoting these benefits draws both new residents and tourists while improving the quality of life for residents. Audience participation will be encouraged.

CLE: Oversight of Metro Districts (Advanced Session)

Arranged by the Attorneys Section. Session details pending. CLE credit has been applied for.

Friday, June 21, cont.

9:45am-10:45am, cont.

Counting Colorado: Preparing for the 2020 Census

In 2020, our nation will conduct the once-a-decade census. The goal is to count every person living in the United States once, only once, and in the right place. This historic event will have a 10-year impact on data accuracy, as well as representation and federal funding in Colorado. To ensure that we get it right, the Census Bureau is planning a robust integrated partnership and communications operation.

Emerging Issue (TBD)

Session details pending.

Libraries as Hubs for Community Engagement

Arranged by the Librarians' Section. Libraries are uniquely positioned to provide a safe and trusted space for public dialogue, and make excellent partners with municipalities to foster community engagement. This session will share examples of Colorado libraries that are hubs for community engagement, as well as suggestions and hands-on activities for how to partner with libraries for community engagement work.

Unlocking the Potential of Opportunity Zones

The opportunity zones program is designed to drive long-term capital to rural and low-income urban communities throughout the nation and uses tax incentives to encourage private investment in impact funds. Colorado is leading the nation in how it is utilizing this new investment tool. Uncover how communities can help lead the charge in unlocking the potential of opportunity zones.

CLE: Indemnification of Public Employees (Advanced session)

Arranged by the Attorneys Section. Session details pending. CLE credit has been applied for.

10:45am-12:00pm

CLE: Ethics (Advanced session)

Arranged by the Attorneys Section. Session details pending. CLE credit has been applied for.

11:00am-12:00pm

Closing Session: Change Never Dies: Overcoming Resistance to Change

Session details pending.

12:00pm-1:30pm

Attorney Lunch

Program pending. **Advance registration and ticket required. No on-site sales. Ticket must be purchased by June 7. Fee: \$40**

Elected Officials Lunch

Advance registration and ticket required. No on-site sales. Ticket must be purchased by June 7. Fee: \$40

Managers Lunch

Advance registration and ticket required. No on-site sales. Ticket must be purchased by June 7. Fee: \$40